

BRIARBEND COMMUNITY IMPROVEMENT ASSOCIATION

Monthly Board Meeting

September 19, 2023

Call to Order: Conor Shary called the meeting to order at 6:30 pm

Board members present: Conor Shary, Katie Deal, Jerry Young, Jonathon Kalkan, Garrett Galloway, Matt Lueckenhoff, Jennifer Roberts, Steve Geis

Security Report: – Update on latest incidents including recent arrest made in the neighborhood. Flock camera alerts are being actively monitored. Continuing to receive vacation watch requests and program has been well received. Discussion of extending officer patrol hours from 11:00 pm to 6:00 am (rather than 5:00 am). Motion by Jerry Young to purchase replacement police vehicle. Seconded by Jennifer Hunter. Motion approved.

President Report: – Discussion of next Semi-Annual Homeowner Meeting and proposal to increase dues and approve new budget. Logistics surrounding Semi-Annual Meeting and reserving space with Molina's.

Legal: – Status update of homes out of compliance. Update on lawsuit filed against non-compliant homeowner.

Vice President: – No report – Board member not present.

Secretary Report: – Katie Deal motioned to approve August minutes. Jerry Young seconded. August minutes approved.

Social/Hospitality – We have a flyer ready to hand out to homeowners advertising the Halloween Party. All vendors except food secured. Discussion regarding food vendor options. Motion to approve increase to Halloween Party budget to \$3600 made by Conor Shary. Seconded by Jerry Young. Motion passes.

Communications/Website – Website still a work in progress. Discussion regarding suspending circulation of missing pet notices over neighborhood email.

Architectural Control Committee – One house on Burgoyne asked for approval of exterior smear treatment – approved by Board. A new renovation is taking place on Piping Rock which was never submitted for approval. Project has been red tagged by COH permitting. Discussion regarding whether Board action is necessary.

Treasurer – We still have two homeowners with unpaid 2023 dues. Discussion of next steps regarding non-compliance. Discussion regarding handling of City of Houston garbage reimbursement and tax exemption certificate from the State of Texas. Chair working with former Treasurer to address these two issues. Discussion regarding moving amounts of reserve funds into CDs. We are running over budgeted line item on security and will continue to do so.

Matt Lueckenhoff made a motion to adjourn the meeting. Approved. Meeting adjourned at 8:03 pm

Respectfully submitted,

Matt Lueckenhoff

Secretary