

BRIARBEND COMMUNITY IMPROVEMENT ASSOCIATION

Monthly Homeowners Meeting

May 10, 2022

Call to Order – Rene Garza called the meeting to order at 7:19 pm

Board members present: Leigh Adkins, Peter Blomquist, Rene Garza, Steve Geis, Kathy Johnson, Jimmy Robert, Conor Shary, Braden Spalding.

Members absent: Katie Deal, Molly Vandergift

Vice President Report – Jimmy Robert

Discussed having our neighborhood directory available on-line. Leigh has looked into an app named Go Gladly. Jimmy and Conor will research apps that let us put the directory on-line, as well as send out notifications and security alerts.

Secretary Report – Kathy Johnson

The April minutes were amended to include Jimmy Robert as attending the April meeting.

Motion to approve: Peter Blomquist; Second- Jimmy Robert. Minutes approved.

Treasurer Report – Leigh Adkins

Financials- Leigh has collected dues from 2 of the 6 outstanding homeowners. He will send a certified letter to the 4 who have not paid yet.

Budget line items- a battery was purchased for the security patrol vehicle. Garbage expenses are under budget. Have \$1,000 available to spend for the spring Movie Night. Vehicle insurance - the estimate is higher than actual expenses. Directory expenses - printing cost came in at \$909.73 and brought in \$750 in ad revenue.

Conor will work with Leigh on acquiring the sales tax refund.

2021 audit needs to be completed prior to the September semi-annual meeting.

Leigh will consolidate our bank accounts with one institution.

Steve motioned to approve; Jimmy seconded. Financials passed

Communications / Website – Connor Shary- no updates

Architectural Control Committee – Steve Geis - no report

Legal – Peter Blomquist- nothing to report

Security – Katie Deal (report given by Leigh)

Discussed ways to deter traffic at the park. Rene and Peter will ask Katie to request that our security officers patrol the park at night.

Social / Hospitality – Braden Spalding

Movie Night, Saturday, May 21. Braden will send out a flyer to the neighborhood via the block captains.

She has given welcome gifts to all new neighbors.

Yard of the Month - 7911 Del Monte

Other Items

Security Questionnaire- the consensus is that Molly has the final questionnaire. Considering a possible security meeting for the neighborhood on June 8 at Molina's. Braden will talk to Molly about the questionnaire and the meeting.

Meeting adjourned at 8:20 pm. Next meeting on Tuesday, June 14 at Jimmy Robert's, 7907 Chevy Chase.

Kathy Johnson
Secretary

Budget To Actual

1/1/2022 through 4/29/2022 Using 2022 Briarbend Budget

5/2/2022

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Category	1/1/2022 Actual	- Budget	4/29/2022 Difference
INCOME	65,227.32	67,918.15	-2,690.83
2022 Dues	64,195.00	67,130.00	-2,935.00
Fines	475.00	467.50	7.50
Interest	57.32	39.67	17.65
Capital One Interest	25.71	0.00	25.71
Frost Bank Interest	31.61	0.00	31.61
Refinance Fee	100.00	115.69	-15.69
Transfer Fee	400.00	165.29	234.71
EXPENSES	28,601.29	30,459.32	1,858.03
Occup, Rent, Utilities, Maintenance	7,911.24	9,862.44	1,951.20
Briarbend Maintenance	465.29	892.50	427.21
Auto Fuel	334.75	297.50	-37.25
Auto Maintenance	130.54	595.00	464.46
Garbage Expense	10,733.95	12,230.54	1,496.59
Other Garbage Expense	10,733.95	0.00	-10,733.95
Garbage Reimbursement	-3,288.00	-3,260.60	27.40
Other Expense	2,465.71	3,722.61	1,256.90
Administrative Expenses	0.00	33.04	33.04
Bank Charge	34.90	35.70	0.80
Signature Verification Fee	34.90	0.00	-34.90
COMMUNITY SPIRIT	0.00	1,042.79	1,042.79
New Neighbor Gifts	0.00	66.12	66.12
Spring Party	0.00	976.67	976.67
Insurance	1,480.00	1,600.00	120.00
Security Vehicle Insurance	1,480.00	1,600.00	120.00
Meeting Expense	900.00	945.00	45.00
MISC	50.81	33.04	-17.77
Website	0.00	33.04	33.04
Printing, Publication, Postage, Shipping	996.39	130.95	-865.44
Directory	909.73	0.00	-909.73
Election Expenses	73.10	100.00	26.90
Newsletter	0.00	25.00	25.00
Postage	0.00	5.95	5.95
Other Printing, Publication, Postage,...	13.56	0.00	-13.56
Professional Fees Independent Contra...	16,427.95	15,949.99	-477.96
Professional Fees	0.00	165.29	165.29
Professional Fees-Legal Fees	0.00	165.29	165.29
Security	16,427.95	15,784.70	-643.25
8000 Woodway	-424.96	-421.42	3.54
Charnwood	-4,683.84	-4,644.81	39.03
Flock Safety	7,500.00	7,500.00	0.00
Security Patrol	13,632.00	13,350.93	-281.07
Other Security	404.75	0.00	-404.75
Salaries, other compensations	800.00	793.33	-6.67
Treasurer Fee	800.00	793.33	-6.67
Net Difference:	36,626.03	37,458.83	-832.80

Budget To Actual

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5/2/2022

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Security Vehicle Insurance	1,480.00	1,600.00	120.00
Meeting Expense	900.00	945.00	45.00
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Website	0.00	33.04	33.04
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Briarbend Income & Expense Statement

1/1/2022 through 4/29/2022

5/2/2022

Page 1

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TOTAL Interest	57.32
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Occup, Rent, Utilities, Maintenance	
Briarbend Maintenance	
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Auto Maintenance	130.54
TOTAL Briarbend Maintenance	465.29
Garbage Expense	10,733.95
Garbage Reimbursement	-3,288.00
TOTAL Occup, Rent, Utilities, Main...	7,911.24
Other Expense	
Bank Charge	
Signature Verification Fee	34.90
TOTAL Bank Charge	34.90
Insurance	
Security Vehicle Insurance	1,480.00
TOTAL Insurance	1,480.00
Meeting Expense	900.00
MISC	50.81
TOTAL Other Expense	2,465.71
Printing, Publication, Postage, Shipping	13.56
Directory	909.73
Election Expenses	73.10
TOTAL Printing, Publication, Posta...	996.39
Professional Fees Independent Contr...	
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8000 Woodway	-424.96
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Flock Safety	7,500.00
Security Patrol	13,632.00
TOTAL Security	16,427.95
TOTAL Professional Fees Indepen...	16,427.95
Salaries, other compensations	
Treasurer Fee	800.00
TOTAL Salaries, other compensati...	800.00
TOTAL EXPENSES	28,601.29
OVERALL TOTAL	36,626.03

Briarbend Balance Sheet - As of 4/29/2022

Account	4/29/2022 Balance
Bank Accounts	
Capital One Money Mkt	76,292.61
Checking - Capital One	2,113.96
Frost Business Checking XX2743	25.05
Frost Checking XX1563	40,777.00
Frost Money Mkt XX0931	83,973.37
TOTAL Bank Accounts	203,181.99
Asset Accounts	
Accts Rec-City	1,644.00
Security Vehicle	9,500.00
TOTAL Asset Accounts	11,144.00
Liability Accounts	
Deferred Revenue - Next Year Du...	0.00
Restricted Funds - Briarbend Park	-6,147.32
TOTAL Liability Accounts	-6,147.32
OVERALL TOTAL	208,178.67