

BRIARBEND COMMUNITY IMPROVEMENT ASSOCIATION

BOARD MEETING

June 8, 2021

The meeting was called to order by President Rene Garza at 7:18 pm.

Board members present: Rene Garza, Tom Ehardt, Leigh Adkins, Kathy Johnson, Conor Shary, Scott Summerville

Board members absent: Braden Spalding, James Pocza, Peter Blomquist, Chad Roberts

President Report – Rene Garza- nothing to report

Vice President Report – Tom Ehardt

Directory- Tom passed out a diagram of the neighborhood showing which houses have returned their directory informational form. The board will help contact the neighbors who haven't turned in their forms and will assist in collecting the necessary information.

Secretary Report – Kathy Johnson

Approval of Last Meeting Minutes- corrected minutes from May 11 meeting were presented. Tom motioned to approve and Conor seconded the motion. Amended minutes were approved.

Treasurer Report – Leigh Adkins

Two homeowners still need to pay their 2021 dues. Leigh is working on collecting these dues. New tires have been purchased for the patrol vehicle and the HOA taxes have been filed with the IRS. As of the end of May our financials are almost \$4300 under budget. Leigh made the motion to approve the May financials; Scott seconded. All approved.

Communications / Website – Conor Shary

Conor plans to meet with Leigh regarding the website.

Architectural Control Committee – Scott Summerville

No new plans to approve- all is quiet.

Legal – Peter Blomquist-

Plans to invite Greg Travis, our City Council representative, to one of our Briarbend HOA meetings to discuss the uptick in crime.

Security – Chad Roberts- no report

Social / Hospitality – James Pocza & Braden Spalding-

An end of summer/back to school event is planned for mid-to-late August and will include a snow cone truck as well as food and drink for adults. James asked Leigh to send the names and addresses of new neighbors to Braden so that she can coordinate delivery of directories/gifts.

Other Items

James Pocza is resigning his position on the board for personal reasons. He has less than a year remaining on his term. The board will ask the neighbor who received the next highest number of votes in the last election to serve the remainder of James' term.

August Meeting- Tuesday, August 10 – Scott Summerville, 7806 Chevy Chase

September semi-annual meeting – September 14- Tom to confirm that Molina's will host the meeting.

Meeting adjourned at 8:13 pm.

Respectfully submitted,

Kathy Johnson
Secretary

Budget To Actual

1/1/2021 through 7/31/2021 Using 2021 Briarbend Budget

8/2/2021

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Category	1/1/2021 Actual	- Budget	7/31/2021 Difference
INCOME	68,781.28	68,283.85	497.43
2020 Dues	490.00	0.00	490.00
2021 Dues	66,640.00	67,130.00	-490.00
Fines	815.00	588.00	227.00
Interest	86.28	70.00	16.28
Capital One Interest	44.89	0.00	44.89
Frost Bank Interest	41.39	0.00	41.39
Refinance Fee	250.00	204.16	45.84
Transfer Fee	500.00	291.69	208.31
EXPENSES	37,309.21	38,469.43	1,160.22
Occup, Rent, Utilities, Maintenance	17,320.70	17,404.31	83.61
Briarbend Maintenance	2,914.42	1,575.00	-1,339.42
Auto Fuel	583.24	525.00	-58.24
Auto Maintenance	2,331.18	1,050.00	-1,281.18
Garbage Expense	20,160.28	21,583.31	1,423.03
Garbage Reimbursement	-5,754.00	-5,754.00	0.00
Other Expense	2,699.61	5,504.62	2,805.01
Administrative Expenses	21.21	58.31	37.10
Bank Charge	132.60	63.00	-69.60
Signature Verification Fee	52.60	0.00	-52.60
Other Bank Charge	80.00	0.00	-80.00
COMMUNITY SPIRIT	0.00	1,116.69	1,116.69
New Neighbor Gifts	0.00	116.69	116.69
Spring Party	0.00	1,000.00	1,000.00
Insurance	1,576.00	2,900.00	1,324.00
Security Vehicle Insurance	1,576.00	2,900.00	1,324.00
Meeting Expense	384.80	1,250.00	865.20
MISC	585.00	58.31	-526.69
Website	0.00	58.31	58.31
Printing, Publication, Postage, Shipping	105.32	160.50	55.18
Election Expenses	54.82	100.00	45.18
Newsletter	0.00	50.00	50.00
Postage	50.50	10.50	-40.00
Other Postage	50.50	0.00	-50.50
Professional Fees Independent Contra...	15,783.58	14,000.00	-1,783.58
Professional Fees	0.00	291.69	291.69
Professional Fees-Legal Fees	0.00	291.69	291.69
Security	15,783.58	13,708.31	-2,075.27
8000 Woodway	-748.00	-504.00	244.00
Charnwood	-8,196.42	-8,196.72	-0.30
Security Patrol	24,728.00	22,409.03	-2,318.97
Salaries, other compensations	1,400.00	1,400.00	0.00
Treasurer Fee	1,400.00	1,400.00	0.00
TRANSFERS	0.00	0.00	0.00
Net Difference:	31,472.07	29,814.42	1,657.65

Budget To Actual - 2021

1/1/2021 through 12/31/2021 Using 2021 Briarbend Budget

8/2/2021

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Category	1/1/2021 Actual	- Budget	12/31/2021 Difference
INCOME	68,781.28	69,100.00	-318.72
2020 Dues	490.00	0.00	490.00
2021 Dues	66,640.00	67,130.00	-490.00
Fines	815.00	1,000.00	-185.00
Interest	86.28	120.00	-33.72
Capital One Interest	44.89	0.00	44.89
Frost Bank Interest	41.39	0.00	41.39
Refinance Fee	250.00	350.00	-100.00
Transfer Fee	500.00	500.00	0.00
EXPENSES	37,309.21	68,794.00	31,484.79
Occup, Rent, Utilities, Maintenance	17,320.70	29,836.00	12,515.30
Briarbend Maintenance	2,914.42	2,700.00	-214.42
Auto Fuel	583.24	900.00	316.76
Auto Maintenance	2,331.18	1,800.00	-531.18
Garbage Expense	20,160.28	37,000.00	16,839.72
Garbage Reimbursement	-5,754.00	-9,864.00	-4,110.00
Other Expense	2,699.61	11,858.00	9,158.39
Administrative Expenses	21.21	100.00	78.79
Bank Charge	132.60	108.00	-24.60
Signature Verification Fee	52.60	0.00	-52.60
Other Bank Charge	80.00	0.00	-80.00
COMMUNITY SPIRIT	0.00	3,950.00	3,950.00
Christmas Light Contest	0.00	250.00	250.00
Halloween Party	0.00	2,500.00	2,500.00
New Neighbor Gifts	0.00	200.00	200.00
Spring Party	0.00	1,000.00	1,000.00
Insurance	1,576.00	5,300.00	3,724.00
General Liability Insurance	0.00	2,400.00	2,400.00
Security Vehicle Insurance	1,576.00	2,900.00	1,324.00
Meeting Expense	384.80	2,200.00	1,815.20
MISC	585.00	100.00	-485.00
Website	0.00	100.00	100.00
Printing, Publication, Postage, Shipping	105.32	700.00	594.68
Election Expenses	54.82	200.00	145.18
Newsletter	0.00	100.00	100.00
Postage	50.50	400.00	349.50
POST OFFICE BOX	0.00	182.00	182.00
Other Postage	50.50	0.00	-50.50
Professional Fees Independent Contra...	15,783.58	24,000.00	8,216.42
Professional Fees	0.00	500.00	500.00
Professional Fees-Legal Fees	0.00	500.00	500.00
Security	15,783.58	23,500.00	7,716.42
8000 Woodway	-748.00	-864.00	-116.00
Charnwood	-8,196.42	-14,051.52	-5,855.10
Security Patrol	24,728.00	38,415.52	13,687.52
Salaries, other compensations	1,400.00	2,400.00	1,000.00
Treasurer Fee	1,400.00	2,400.00	1,000.00
TRANSFERS	0.00	0.00	0.00
Net Difference:	31,472.07	306.00	31,166.07

Briarbend Income & Expense Statement

1/1/2021 through 7/30/2021

8/2/2021

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Category	1/1/2021- 7/30/2021
INCOME	
2020 Dues	490.00
2021 Dues	66,640.00
Fines	815.00
Interest	
Capital One Interest	44.89
Frost Bank Interest	41.39
TOTAL Interest	86.28
Refinance Fee	250.00
Transfer Fee	500.00
TOTAL INCOME	68,781.28
EXPENSES	
Occup, Rent, Utilities, Maintenance	
Briarbend Maintenance	
Auto Fuel	583.24
Auto Maintenance	2,331.18
TOTAL Briarbend Maintenance	2,914.42
Garbage Expense	20,160.28
Garbage Reimbursement	-5,754.00
TOTAL Occup, Rent, Utilities, Main...	17,320.70
Other Expense	
Administrative Expenses	21.21
Bank Charge	80.00
Signature Verification Fee	52.60
TOTAL Bank Charge	132.60
Insurance	0.00
Security Vehicle Insurance	1,576.00
TOTAL Insurance	1,576.00
Meeting Expense	384.80
MISC	585.00
TOTAL Other Expense	2,699.61
Printing, Publication, Postage, Shipping	
Election Expenses	54.82
Postage	50.50
TOTAL Printing, Publication, Posta...	105.32
Professional Fees Independent Contr...	
Security	
8000 Woodway	-748.00
Charnwood	-8,196.42
Security Patrol	24,728.00
TOTAL Security	15,783.58
TOTAL Professional Fees Indepen...	15,783.58
Salaries, other compensations	
Treasurer Fee	1,400.00
TOTAL Salaries, other compensati...	1,400.00
TOTAL EXPENSES	37,309.21
OVERALL TOTAL	31,472.07

Briarbend Balance Sheet - As of 7/31/2021

Account	7/31/2021 Balance
Bank Accounts	
Capital One Money Mkt	76,235.56
Checking - Capital One	2,113.96
Frost Business Checking XX2743	-48.25
Frost Checking XX1563	270.83
Frost Money Mkt XX0931	113,214.97
TOTAL Bank Accounts	191,787.07
Asset Accounts	
Accts Rec-City	3,288.00
Security Vehicle	9,500.00
TOTAL Asset Accounts	12,788.00
Liability Accounts	
Deferred Revenue - Next Year Dues	0.00
Restricted Funds - Briarbend Park	-6,147.32
TOTAL Liability Accounts	-6,147.32
OVERALL TOTAL	198,427.75