

BRIARBEND COMMUNITY IMPROVEMENT ASSOCIATION

Monthly Board Meeting

June 13, 2023

Call to Order – Katie Deal called the meeting to order with Garrett Galloway seconding at 7:10 pm

Board members present: Katie Deal, Jennifer Hunter, Garrett Galloway, Steve Geis, Jonathon Kalkan, Matt Lueckenhoff

Residents present: Leigh Adkins, Ceci Twachtman

President's Report – (President not in attendance) Garrett Galloway on behalf of Conor Shary - Discussion regarding allocation of increased summer security costs between Briarbend and Charnwood. Katie Deal referenced that we have been working on better coordination with Charnwood HOA board members regarding the same.

Status update on Sales Tax Refund discussion with the State of Texas. Resident Rene Garza has volunteered to lead effort and is continuing to make progress. Postponing discussion of 2022 financial audit until next meeting.

Vice President Report – No report (chair not present)

Secretary Report – Deferred consideration of May meeting minutes. To be circulated for consideration via email following June 13th meeting.

Social/Hospitality – Jennifer Hunter updated board on Yard of the Month winners. Discussion related to funding Yard of the Month award for eight months out of the year as Cornelius now only provides gift cards once per quarter rather than once per month. Gift and welcome letter left on doorstep for new residents on Burgoyne.

Motion to fund \$200 per year towards monthly Yard of the Month gift cards: Motion made by Jennifer Hunter and seconded by Katie Deal. Motion Passes unanimously.

Communications/Website – Garret Galloway working to ensure email addresses are correct for email distribution system. Discussion of using third party service to simplify email distribution process. Additional discussion regarding updating website to make it more user friendly and making homeowner directory online only to save on printing costs and ensure information always up to date.

Architectural Control Committee – Steve Geis mentioned continued issues with receiving emailed requests from homeowners. Garrett Galloway assisting to ensure emails are properly forwarded.

Legal – No report (chair not present)

Board entered executive session to consider resolution regarding authorization to file suit to enforce deed restrictions. Tabling vote on resolution for special meeting to be scheduled.

Security – Katie Deal stated we have had hits on the Flock cameras (3 in the last month). Briarbend Patrol is aware and has reviewed corresponding data on hits. Flock data is being shared between Briarbend Patrol, HPD and Harris County Sheriff's and all are well coordinated. Working directly with Charnwood representatives to justify request for increased payment by Charnwood towards security costs.

Treasurer – Jonathan Kalkan says we are down to only two homes with unpaid 2023 dues. Interest income and transfer fees higher than budgeted/anticipated, however refinance fees are down substantially. We are carrying nearly \$4,000 in auto maintenance but discussions ongoing for other HOAs sharing security costs to also share in security vehicle maintenance costs. Legal fees are up for the year.

Other Items –

Resident Ceci Twachtman discussed the following with the Board:

- i) Issues with the Circle C gas station on Westheimer and Stoneybrook; request for homeowners to send letters to Circle C corporate office asking for assistance in cleaning up issues with vagrants at the gas station.
- ii) Using online surveys to gather information from residents on skills and willingness to donate time/skills for the benefit of the neighborhood.
- iii) Discussion regarding problematic house on Stoneybrook.

Motion made to adjourn by Matt Lueckenhoff and seconded by Katie Deal. Meeting adjourned at 8:45 pm.

Respectfully submitted,

Matt Lueckenhoff

Secretary