

BRIARBEND COMMUNITY IMPROVEMENT ASSOCIATION

Monthly Board Meeting

August 8, 2023

Call to Order: Conor Shary called the meeting to order at 7:05 pm

Board members present: Conor Shary, Katie Deal, Jerry Young, Jonathon Kalkan, Garrett Galloway, Jimmy Roberts

Residents present: Annette Moore

Resident Report: Annette Moore provides update on security incident which occurred on July 15th on Wickersham and Stoney Brook. Explained that there may have been a gap in the security coverage. She believes that they should have seen the incident before it happened due to position of the security car. Katie provided update on what happened and how the officers responded. Katie will pass along feedback to security officers and research what could have been done better to pick up the incident sooner.

Secretary Report: Need to figure out how we can spread out communications with board. Provide email to neighborhood with detailed list of who to contact for certain items and email addresses. Security initiatives continue to work well with hits on flock cameras and reports from officers. Johnathan recommended putting a dashboard camera. Charnwood doesn't believe they are getting their fair share of the security. They will be meeting to discuss the feasibility of the increased dues due to security allocation to reimburse Briarbend. Recommend bumping up allocation to 8000 Woodway. Provided update on security at surrounding areas. Academy and firearms store have hired additional security. Valero and Wellness center have security guards. Flock hotlist has gone well, but will evaluate feasibility of it going forward during the next budget cycle.

President Report: Need volunteer to audit 2022 results. Jerry is going to assist Conor with the audit and then take over it next year. Confirmed that there is D&O coverage in place. \$1 million coverage with \$1,000 deductible.

Legal: Jerry Young to provide disclaimer to Katie Deal to add at the bottom of the security emails. Update on delinquent houses in neighborhood. Request approval of resolution advancing complaints. Resolution put up to vote by Katie Deal and seconded by Jonathan Kalkan. All present members vote in favor.

Vice President: Jimmy Roberts brought up question regarding vacant board position. Discussion around adding board member to assist with security.

Secretary Report: Katie motioned to approve June minutes. Jerry seconded. June minutes approved.

Social/Hospitality – Chair not present.

Communications/Website – Updating website.

Architectural Control Committee – Restrictions on solar panels discussed and where they are placed.

Treasurer – Discussing allocations with Charnwood for security. They would be amenable to increasing allocation and increasing coverage, but want some understanding that Charnwood will get equal coverage with Briarwood. Two members who have not paid dues. Sending out notices this week. Discussion around 7-day security and what Charnwood will be reimbursing going forward. Appetite to increase allocations to Charnwood, but we need to provide evidence of coverage. May install tracking on vehicle. Motion to vote on 7-day security approved. Treasurer will try to increase recovery from Charnwood and 8000 Woodway.

Would like to move away from physical checks and desire to make payments to vendors via electronic where possible. Discussion around payment procedures, approval processes and audit tracking.

IRS Tax filings. Lee is taking care of this and Jonathan will follow up and figure out how to do this going forward.

Frost Bank signature cards are in process and should be completed this week.

Conor made a motion to adjourn the meeting. Approved. Meeting adjourned at 8:45 pm

Respectfully submitted,

Matt Lueckenhoff

Secretary