

Briarbend Community Improvement Association

May 11, 2021 Board Meeting

Via Zoom 7:00pm

- I. Call to Order – Rene Garza called the meeting to order at 7: 05 pm.

Board members present: Leigh Adkins, Tom Ehardt, Scott Summerville, Chad Roberts, Peter Blomquist, Conor Shary, Braden Spalding, Rene Garza, Kathy Johnson

Members absent- James Pocza

- II. Introduction of Visitors

A) No visitors attended the May meeting.

- III. President’s Report- Rene Garza- had lunch with Tom Ehardt a couple of weeks ago to get up to speed on Briarbend issues.

- IV. Reports of Committees

A) Vice President – Tom Ehardt- nothing new to report on the directory, but there is a plan in progress. Tom asked everyone to confirm their email address for communication purposes. Leigh said to use the treasurer@briarbend.org as his preferred email. For neighborhood emails from neighbors we would like to use our respective officer position emails.

B) Secretary – Kathy Johnson – Rene motioned to approve the minutes from the April meeting; Chad seconded. April meeting minutes approved.

C) Treasurer- Leigh Adkins-

a. will get new signature cards for bank accounts. Rene made a motion to consolidate all our accounts at Frost Bank. Seconded by Scott. Motion passed.

b. Collection of delinquent accounts – 2 homeowners have not paid their 2021 homeowner dues. Leigh will reach out to each of them one more time. If no response is received he will send a certified mail, return receipt requested letter.

c. Financials –new tires will be purchased for the security car. A few other categories were slightly under budget, which is to our advantage. The Miscellaneous line item is over budget because of a check that was sent to the IRS. Security patrol- slightly over budget as a result of the recent increase in hours. Overall, Briarbend is approximately \$4,200 under budget as of end of April. Balance sheet – everything lines up. We did get the reimbursement from the City of Houston for garbage. Leigh motioned to approve the March financials; seconded by Kathy. March financials approved. April financials – motion to accept by Leigh; second by Peter. April financials approved.

D) Communications / Website– Conor Shary- he would like a quick tutorial on working with the website. Leigh offered to tutor Conor and asked the board to look at the website for any changes/edits that should be made.

- E) ACC - Scott Summerville- no new report.
 - F) Legal- Peter Blomquist – nothing new to report at this meeting.
 - G) Security – Chad Roberts- Crime is up over the entire city; the board discussed adding extra security hours for a period of time. Discussed adding extra security for about 3 months. Chad made the motion to add extra security for 3 months; Peter seconded. Conor will note this on the website for the neighborhood. Motion approved.
 - H) Hospitality/Social- James Pocza/Braden Spalding – Movie night date is to be determined. Halloween will take place as usual and a possible holiday party is planned.
- V. New Business- decided to meet in person in June.
 - VI. General Discussion/Executive Session (if necessary)- executive session was held.
 - VII.. Adjournment-. Motion to adjourn made by Rene and seconded by Chad. Meeting adjourned at 8:23 pm.

The next board meeting is scheduled for Tuesday, June 8, 2021 at Rene Garza's, 7907 Burgoyne.