

Briarbend Community Improvement Association

Minutes July 14, 2020

Location: Via Zoom 7 PM

- I. Call to Order – Larry Stanton called the meeting to order at 7:03 pm.
Board members present: Larry Stanton, Leigh Atkins, Tom Ehardt, Charlie Stoddard, Scott Summerville, Chad Roberts, Mary Spiller, Chad Roberts, Peter Blomquist, Conor Shary

Members absent- All members present
- II. Introduction of Visitors –No Visitors present.
- III. Reading Minutes of Preceding Meeting-Minutes from the May 2020 meeting were sent via e-mail, prior to the meeting.

The May 12, 2020 minutes were presented. Charlie motioned to approve the minutes, Peter seconded. Minutes were approved and will be posted to the Web Site.
- IV. **President’s Comments-** Larry Stanton- The Covid problem is not going away, he urged residents to stay safe, wear masks, and social distance. The issue of School attendance is an important one at present. Larry has a grandson, who is a student athlete, who has Covid symptoms.
- V. **Reports of Committees**
 - A) **Vice President** – Tom Ehardt- It is time to issue a new Briarbend Directory, and this will mean updating our resident information. There are several ways to do this, via email, through the website, in person handouts. Leigh Atkins suggested that we use Word Press and send customized email forms. He will help Tom with this. James Pocza volunteered to help. After discussion, it was decided to keep the same Directory format we have used in the past. Tom also discussed how to address our September 2020 Semi-Annual Homeowners Meeting since we probably will not be able to meet in person. More discussion on this issue at a later date. Tom is responsible for the Annual Audit and asked for help with this. Conor Shary will help.
 - B) **Secretary** – Mary Spiller – Death of Mickey Drews, Locke Lane. Homeowner since 1960. Request for Board Meeting Minutes since 11/19 by Jim Boyle. He was directed to contact Leigh Atkins who manages the Briarbend Website. Leigh said he has not had time to maintain information on the Website recently due to other work duties. He will update the website in the near future.
 - C) **Treasurer-** Leigh Atkins- The Financial Report was sent to the Board members prior to the meeting. At present, there are 5 homeowners who have not paid their annual dues for 2020. Reminders have been sent. Do we want to get our Attorneys involved with this? One homeowner has not paid dues for 2019 and 2020 and also late fees. He would like to pay in installments. Leigh will send him a letter to address this. At present we have an excess of \$168,000. We also need to get the check from

Charnwood for our Seecurity Patrol. Chad will check with Charnwood about this. See separate sheet for Financial Report. Leigh suggested adding a NVR, Network Video Recorder, to LPR(License Plate Reader) on Leigh's garage. The camera only holds a couple of days of recordings. Monitoring it takes time that Leigh doesn't have. Adding NVR is the next step and will allow others to monitor and review the information. Leigh moved that the Financials be approved, Chad Roberts seconded. The motion was approved.

- D) **Security** – Chad Roberts- There is surplus money in the Security Budget, Chad recommends we spend some of that money to add more Security Cameras. Chad has been in contact with Joe Ferguson, who works with Jerry Nicholson in the Security Field. Joe recommends we add a Network Video Recorder (NVR) for a cost of \$775. This would be added to the camera at the three way stop at Burgoyne and Stoney Brook. This NVR will store data for 30-40 days. Leigh made a motion to purchase the NVR, Mary seconded the motion. Chad- Do we need more than one NVR? There is no monthly fee to monitor. After the NVR at Burgoyne is set up, Leigh will turn the monitoring over to Chad Roberts. Chad reported that by the end of the year the Security Vehicle will need new tires. There are four off duty Police Officers who maintain surveillance of Briarbend. Since we have extra Security funds, we may want to add additional patrols at peak times especially near the Park. There is an issue with a homeowner on Stoney Brook who has multiple vehicles in the driveway at all times. One vehicle is blocking the sidewalk. The homeowner has been alerted several times that this is illegal. The police will be called to issue a ticket.
- E) Super neighborhood - Peter Blomquist – Since the Super Neighborhood for our area has not been meeting due to Covid 19, he has no report at this time. Peter was thanked for setting up our Board Meeting on Zoom.
- F) ACC - Scott Summerville- There are several remodeling projects that are in progress, no new requests. The homeowner on the corner of Stoney Brook and Wickersham was turned down by the City to move the Light Pole near his driveway so that his garage entrance could face Stoney Brook.
- G) Hospitality/Social- James Pocza- We will order two new Yard of The Month signs and start awarding them soon.
- H) Legal- Charlie Stoddard – Charlie recommended that residents who have not paid 2020 dues be given until August or September. Charlie motioned to send out a 30 day demand letter to collect dues. The Board approved. As to the “Single Family” issue....it is difficult to define. We may have to use the nuisance clause. Conor Shary suggested that at the time we collect new Directory data, that we also collect License Plate numbers (Not for the Directory) for our Security Data Base. Chad will check into this.
- I) At Large- Conor Shary- No report at this time. He will work with Tom Ehardt on the new directory collection of information.
- VII. New Business- No new business.
- VIII. General Discussion/Executive Session (if necessary)- no executive session was necessary.

VIV. Adjournment- The meeting was adjourned at 8:14pm. Charlie made a motion to adjourn and Peter seconded. The next board meeting is scheduled for Tuesday, August 11, 2020. We will again meet via Zoom at 7pm.

Respectfully submitted,

Mary Spiller, Secretary

7/15/20