

Briarbend Community Improvement Association

Minutes August 11, 2020 Via Zoom 7 pm

- I. Call to Order – Larry Stanton called the meeting to order at 7: 06 pm.

Board members present: Larry Stanton, Leigh Adkins, Tom Ehardt, Charlie Stoddard, Scott Summerville, Chad Roberts, Mary Spiller, Peter Blomquist, Conor Shary, and James Pocza

Members absent- None

- II. Introduction of Visitors- There were no Visitors

- III. Reading Minutes of Preceding Meeting- The Minutes from the July 14, 2020 Meeting were sent via email the week prior to the August Meeting. Chad Roberts clarified one point of the Minutes under Security. The changes were made and a revised copy sent prior to the Meeting.

The July 14th minutes were presented. Peter Blomquist motioned to approve the minutes, Leigh Atkins seconded. The Minutes were approved and will be posted on the Web Site. (Minutes were posted on 8/12/20).

- IV. President’s Comments- Larry Stanton had no opening statement.

- V. Reports of Committees

A) Vice President – Tom Ehardt- The Auditing team of Tom, Conor, and Charlie will meet this week to complete the 2019 Audit. Concerning the new Directory being planned, Leigh and Tom will work on a PDF Spreadsheet. James Pocza will assist with data collection. Jessica Strehlow called Tom and is willing to help organize the Annual Halloween Party. Those plans are fluid at present due to Covid. Concerning the September Semi-Annual Homeowner’s Meeting, because of Covid restrictions, we will look at other ways to conduct the business usually presented at this meeting, such as voting approval of the Annual Budget. Charlie stated that we would need at least 25 households to vote to make a quorum. It was suggested that we send this information via handout or email. It was suggested that we conduct the meeting via Zoom. Most members said no to this idea. The Board will need to approve the Budget first. We may need another Zoom meeting prior to September.

B) Secretary – Mary Spiller – Larry contacted Jennifer Mire to help update the Briarbend Website. Mary has sent Jennifer all of the Board Minutes for the past year, and they have been posted to the website. Jennifer will help with sending information to Homeowners, and assisting with Directory Information.

C) Treasurer- Leigh Adkins- See Separate Sheet, Leigh provided Briarbend Financials Budget to Actual through 7/31/20. There are still 5 homeowners who have not paid their 2020 dues. No fines have been collected so far. Charlie will send out notices to all five homeowners. Several items are under budget such as Auto maintenance, Meeting expenditures, etc. Leigh motioned that the July Financials be approved. Charlie seconded. The July Financial Report was approved. Leigh also will provide an Adobe form that is fillable and can be used for collecting Directory information. Concerning the Security Camera at Burgoyne and Stoney Brook, The installer came

out to install the NVR (Network Video Recorder) 2 weeks ago. There was a problem with the present Camera, and it will need to be replaced. The NVR and Camera will be operational in 2-3 weeks. Leigh will talk to the installer about adding more NVR's. We will see how the one camera works, then decide if more cameras should be added.

- D) Security – Chad Roberts- Charnwood will look at adding NVR's when we have more information on them. Recently there was an incident in Charnwood of a bicycle being stolen from a garage. Our Security Patrol (Roosevelt Jefferson) caught the suspected thief, but had nothing to hold him on and could not press charges. Recently during the middle of the night several neighbor's doorbells were rung on Chevy Chase. It was reported that two people were walking down Stoney Brook and got into an argument and one of them was seeking help from homeowners. No one called the Police. Chad encouraged homeowners to call the Police if something like this happens again.
 - E) Super neighborhood - Peter Blomquist – No report. There have been no Super Neighborhood Meetings recently because of Covid restrictions. No future meetings are scheduled for the near future.
 - F) ACC - Scott Summerville- No report
 - G) Hospitality– James Pocza- Signs have been ordered for the Yard of The Month award.
 - H) Legal- Charlie Stoddard – No Report
 - I. At Large- Conor Shary- No Report. Conor is a Real Estate Attorney and will work with Charlie on several issues concerning collection of dues, nuisance fines, etc.
- VII. New Business- There was no New Business
- VIII. General Discussion- There continues to be issues with a Homeowner on Stoney Brook with multiple vehicles parked in the driveway with one vehicle blocking the side walk. Larry has talked to him. Notices have been sent also concerning delinquent dues. Charlie will talk with our Attorney this ongoing issue. A letter will be sent from our Attorney. Leigh will send Charlie a form that is a 30 Day Notice for issues like this.
- VIV. Adjournment- The meeting was adjourned at 8:01pm. Mary made a motion to adjourn and Chad seconded. The motioned carried and the Meeting was adjourned.

The next board meeting is scheduled for Tuesday, September 8th, which is supposed to be the Semi-Annual Homeowners Meeting, but an alternate means of meeting is being worked out.

Respectfully submitted,

Mary Spiller, Secretary

8/12/2020