

Briarbend Community Improvement Association

Agenda

June 13, 2017

2419 Stoney Brook – Jennifer Jackson’s home

- i. Call to Order – Larry Stanton called the meeting to order at 7:30 pm

Board members present: Larry Stanton, Charlie Stoddard, Leigh Adkins, Casey Koehler, Jennifer Jackson, Chad Roberts, Rene Garza, Kathy Johnson

- II. Introduction of Visitors
 - A) There were no visitors at the June meeting.

- III. Reading Minutes of Preceding Meeting-The board reviewed the minutes from the May 2017 meeting; no additions or corrections were made. A motion to approve was made by Charlie Stoddard and seconded by Chad Roberts. The minutes received unanimous approval and will be posted to the Briarbend website.

- IV. Reports of Committees
 - A) Vice President - Rene Garza
 - a. Update on the speed bump on Burgoyne, which would be placed halfway between the two existing speed bumps. Briarbend agreed to pay for half the cost of the placement of the additional speed bump. Briarbend received notification from Mark Krischke, Director of Constituent Services & Communications, Houston City Council, which showed Briarbend will pay half and city will pay the other half of the installation.

 - B) Secretary – Kathy Johnson passed around a sign-up sheet asking each board member to host a meeting in his/her respective home. She will send the meeting schedule to the board.

 - C) Treasurer- Leigh Adkins
 - 1. Past Due dues- 3 homeowners from 2016 have outstanding dues. Five homeowners from 2017 have outstanding dues.

2. Financials – there is a \$160 difference between our actual expenses and the budgeted amounts. Leigh sent the garbage contract to the city asking for reimbursement (\$8.22/month for 137 houses).

3. Audit – Leigh has an audit scheduled for July 15, 2017 and will have a report at the August meeting.

4. Leigh will contract with a mosquito spraying company to spray during the summer months and will ask them to drive more slowly through the neighborhood.

D) Security – Chad Roberts- Officer Swartz is the newest officer on our patrol; Roosevelt remains the main officer on duty. Chad asked for a Briarbend credit card, which he would use for gas and basic maintenance needs for the patrol car. Rene Garza made a motion to obtain a credit card with a \$150 limit. The motion was seconded by Charlie Stoddard, and the board approved the motion unanimously.

There was an attempted car burglary on Overbrook a couple of weeks ago, but nothing was taken.

E) Superneighborhood- Peter Blomquist – no report. The next Super Neighborhood meeting is most likely scheduled for August.

F) ACC - Jennifer Jackson - no report

G) Beautification- Jennifer Mire - no report. Yard of the month is to come.

H) Social- Casey Koehler –Casey was contacted by a homeowner who said they have contracted for a fire truck to come to the park from 10-11 am on July 4. If there is some budget set aside, the homeowner will provide a few small snacks, such as cut up watermelon. A motion to approve a small budget for snacks was made by Casey Koehler and seconded by Jennifer Jackson. The motion passed and Briarbend will provide \$200 to the homeowner for snacks.

I) Legal - Charlie-

1. Liens on unpaid homes- letters were sent to those homeowners who are delinquent with their annual dues. Two of the 3 delinquents have paid and the remaining home has paid a portion of the fees.

V. Old Business- none

VI. New Business- none

VII. General Discussion/Executive Session (if necessary)- no session was needed.

VIII. Adjournment- The meeting adjourned at 8:14 pm. Chad Roberts made a motion to adjourn and Rene Garza seconded. The motion passed.