

Briarbend Community Improvement Association

Semi-Annual Meeting April 11, 2017

Minutes

- I. Call to Order- Robbie Guinn, President of the Board called the meeting to order at 7:03pm

- II. Introduction of Visitors- Roosevelt Johnson, HPD Security Officer. Review of neighborhood security. Be watchful of visitors to neighborhood. Be vigilant of who is following you home. Close gates quickly. If you see something suspicious, call the security patrol number or 911. Look out for your neighbors, as well as yourself.

- III. Reading Minutes of Preceding Meeting- Copies of the Minutes from the previous Semi-Annual Meeting were provided. (See Secretary Report)

- IV. Reports of Committees- Robbie introduced the Board of Directors:
 - A) Vice President - Larry Stanton- Ballots have been recorded and counted. Four positions voted in are Charlie Stoddard, Peter Blomquist, Kathy Johnson, and Larry Stanton. Larry was thanked for his work on the Directory by Annette Moore.

 - B) Secretary – Mary Spiller-Gebhardt- Reading of Minutes from September 13, 2016. Copies of the Minutes were provided to attendees. After reading the Minutes, there were no additions or corrections. Chad Roberts called for approval of the Minutes, Dianne McDonald seconded. The Minutes were approved, and will be posted on the Briarbend Website.

 - C) Treasurer- Leigh Atkins, provided a hand out of financials. See separate attachment. There was a question concerning expenditure of Security Car, as a capitol expenditure. Cathy Brogden asked if the Board had the authority to approve the capitol expenditure. There is no mention of capitol expenditure in Deed Restrictions. There was discussion of the purchase of the Security Car at the Fall 2016 Semi Annual Meeting that met with positive response from those attending. Question about reimbursement for garbage disposal. Report on Texas Pride (Kevin Atkinson) doing a good job.
 1. Financials- See discussion above.

 - D) Security- Chad Roberts-
 1. Patrol Car- Security Police Car, refurbished, and purchased for \$9500. A few incidences at the Park. Young people coming down to the park and shooting weapons at the Bayou side. Also drug use and smoking marijuana. Since the Car has been parked at the Park, these incidences have decreased. Security patrol number is in the Directory. Our security Officers are members of the Drug Enforcement Task Force.

F) ACC – Jennifer Jackson . No activity recently requesting approval for rebuilding or remodeling.

E) Superneighborhood – Rene Garza- Chimney Rock to Westpark to the Bayou, Road and Building Projects. Trying to address gambling and other activity in this area. Darryl Pever asked if our area can help or assist with this activity in our area. Rene will check on this.

G) Beautification- Jennifer Mire- Report of all of the Yard of the Month Winners since our last meeting. Cornelius (Callaways) has a new Blooming Reports. Holiday Decoration Contest. Larry and Lynn Stanton won first place. Entrances to the Neighborhood look terrible. Jennifer is working on this. Hopefully we can collaborate with the Direct Auto owners, and the Valero Manager to get water to this area so that it can be landscaped.

H) Social- Casey Koehler-Spring Fling- May 7th on Sunday at the Park. More information to follow.

I) Legal- Charlie Stoddard- We still have several homeowners who are delinquent with 2016 dues, We have a lawyer working on collections and liens will follow.

V. Old Business-

A) Speed cushion maintenance – the Board put in reports of needed speed hump repair. The city finally fixed it. It took 6 months. Larry Stanton has gotten an estimate of \$5000 for one speed cushion (traffic calming device). The City determines the type of cushion that can be used in this area. On Burgoyne there are 12 small children and the apartment complex at the end of Burgoyne. Darryl Pever asked what is the life span of the speed cushions. Ours are about 8 years old.

VI. New Business- Mary Spiller and Robbie Guinn are leaving the Board. Both were thanked for their service to the neighborhood, and for serving on the Board multiple times.

VII. General Discussion- There was no additional discussion.

VIII. Adjournment Casey Kohler made the motion to adjourn and Les McDonald seconded. The meeting was adjourned at 7:54pm.

Budget To Actual - Q1 2017
1/1/2017 through 3/31/2017 Using 2017 Budget

4/11/2017

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Category	1/1/2017 Actual	- Budget	3/31/2017 Difference
INCOME	60,554.49	62,171.94	-1,617.45
2016 Dues	1,050.00	0.00	1,050.00
2017 Dues	58,450.00	61,650.00	-3,200.00
Fines	1,025.00	252.00	773.00
Interest	29.49	45.00	-15.51
Refinance Fee	0.00	49.95	-49.95
Transfer Fee	0.00	174.99	-174.99
EXPENSES	16,077.67	16,819.95	742.28
Occup, Rent, Utilities, Maintenance	5,944.22	6,033.99	89.77
Briarbend Maintenance	215.00	375.00	160.00
Garbage Expense	8,195.22	8,124.99	-70.23
Garbage Reimbursement	-2,466.00	-2,466.00	0.00
Other Expense	4,404.21	3,514.97	-889.24
Administrative Expenses	0.00	24.99	24.99
Bank Charge	27.10	15.00	-12.10
COMMUNITY SPIRIT	267.85	300.00	32.15
Christmas Light Contest	267.85	0.00	-267.85
Spring Party	0.00	300.00	300.00
Insurance	3,824.00	2,000.00	-1,824.00
Meeting Expense	150.00	875.00	725.00
MISC	120.08	24.99	-95.09
Mosquito Spray	0.00	250.00	250.00
Website	15.18	24.99	9.81
Printing, Publication, Postage, Shipping	119.24	240.99	121.75
Election Expenses	0.00	100.00	100.00
Newsletter	0.00	24.99	24.99
OFF,POST,PRINT	119.24	116.00	-3.24
Professional Fees	0.00	1,150.00	1,150.00
Professional Fees-Audit	0.00	400.00	400.00
Professional Fees-Legal Fees	0.00	750.00	750.00
Professional Fees, Independent Contracto	5,010.00	5,280.00	270.00
Security	5,010.00	5,280.00	270.00
Salaries, other compensations	600.00	600.00	0.00
Net Difference:	44,476.82	45,351.99	-875.17

YTD Income/Expense Annual - Q1 2017
1/1/2017 through 3/31/2017

4/11/2017

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Category	1/1/2017- 3/31/2017
INCOME	
2016 Dues	1,050.00
2017 Dues	58,450.00
Fines	1,025.00
Interest	29.49
TOTAL INCOME	60,554.49
EXPENSES	
Occup, Rent, Utilities, Maintenance	5,944.22
Other Expense	4,404.21
Printing, Publication, Postage, Shipping	119.24
Professional Fees, Independent Contracto	5,010.00
Salaries, other compensations	600.00
TOTAL EXPENSES	16,077.67
OVERALL TOTAL	44,476.82

YTD Balance Sheet - As of 3/31/2017

Account	3/31/2017 Balance
Bank Accounts	
Capital One Money Mkt	76,728.89
Checking - Capital One	2,113.96
Frost Checking XX1563	58.34
Frost Money Mkt XX0931	97,738.25
TOTAL Bank Accounts	176,639.44
Asset Accounts	
Accts Rec-City	1,644.00
Security Vehicle	9,500.00
TOTAL Asset Accounts	11,144.00
Liability Accounts	
Deferred Revenue - Next Year Dues	0.00
Restricted Funds - Briarbend Park	-6,147.32
TOTAL Liability Accounts	-6,147.32
OVERALL TOTAL	181,636.12