

# **Briarbend Community Improvement Association**

## **Minutes of Board of Directors Meeting**

**January 12, 2021**

**Via Zoom 7:00pm**

- I. Call to Order – Larry Stanton called the meeting to order at 7:07 pm.

Board members present: Larry Stanton, Leigh Adkins, Tom Ehardt, Charlie Stoddard, Scott Summerville, Chad Roberts, Mary Spiller, Conor Shary, James Pocza

Members absent- Peter Blomquist (out of town)

- II. Introduction of Visitors

A) No visitors attended the January 2021 meeting.

- III. Reading Minutes of Preceding Meeting-

Mary Spiller (Secretary)-The November 11, 2020 minutes were sent via email prior to the meeting. After several minor changes were made, the Minutes were resent prior to the meeting for final review. Mary Spiller moved that the Minutes be approved. Charlie Stoddard seconded the motion. The Minutes were approved and will be posted on the Briarbend Website.

- IV. President's Comments- Larry Stanton gave a short discussion of the Covid Pandemic and the need for all to get the vaccine as soon as it is available for their age group. We have had several cases of Covid in Briarbend recently. Larry stated that the Bayou Management is being addressed. The level of the Bayou in our area is being raised and lowered to manage the flow. This is a positive sign.

- V. Reports of Committees

A) Vice President – Tom Ehardt gave an update on the new Directory that is being compiled. Before Thanksgiving, forms were delivered to individual homes with information that was on file. The request was for each resident to update their information and return the forms to James Pocza. There was a Nov. 30<sup>th</sup> return date. A reminder was sent. To date, 74 of 137 have reported. The next step: Conor and Tom will contact all who have not responded. Leigh will provide information on new residents. Tom said that they are looking for businesses to advertise in the Directory. Three or four spaces are available, but he did not have a dollar amount for the Ad.

B) Secretary – Mary Spiller – No additional report.

C) Treasurer- Leigh Adkins- See Separate Sheets for Budget to Actual 2020 and Income and Expense Statement. Leigh reported that the resident with the \$490 remaining for 2020 has paid in full. So far 43 of 133 residents have paid Annual Dues for 2021. Only two homes sold in 2020. The Halloween Party ran \$400 over budget. A new Yard of the Month sign was purchased for \$100. We spent less on Meeting Expense since we have been meeting on Zoom. The Post Office Box expense increased to \$226 this year. Security payment from Charnwood and 8000 Woodway are up to date. We have a total of \$8605.11 under Budget for 2020. There is \$160,000 in the bank. Charlie will work with Leigh to get the Garbage Reimbursement that we have

not received from the City for the past two years. Our Attorney will be contacted if necessary. Leigh sent a Certified Letter to the City, and has a signed receipt, but no response. It was suggested that we purchase a new Security Camera aimed at the Park to beef up security there. There is a Park Fund, but it has to be used for Beautification (this money was left in the will of a resident who passed away some time ago). We might not be able to use that money for Security as it has to be approved by the City. Leigh made a motion to approve the Financials, Chad seconded. The Financials were approved.

- D) Security – Chad Roberts- Chad reported that there have been security issues in Charnwood with people going through unlocked cars. No reports from Briarbend. Officer McDuffie found a stray dog and took it to CAPS.
  - E) Super neighborhood - Peter Blomquist – No report, Peter was out of town.
  - F) ACC - Scott Summerville- No new report. No new requests have been submitted. Several homes in Briarbend have remodeling being done at present.
  - G) Hospitality/Social- James Pocza – Winners of the Christmas Lights Contest are: First Place- the Stanton's at 7802 Ella Lee Lane, Second Place- The Clark's at 7807 Chevy Chase, Third Place- The Young's at 7811 Del Monte. During the Holidays, Conor Shary rented a Kiddie Train and picked up children in the neighborhood and drove them around with Music playing. It was a big hit!
  - H) Legal- Charlie Stoddard – No Report. Charlie will contact our Attorney to address the garbage reimbursement issue.
  - I) At Large- Conor Shary- Conor and Tom will be working on completing information for the new Directory.
- VII. New Business- Chad will get new tires for the Security Vehicle, and have the oil changed. Leigh will lower the amount of the Security Maintenance for 2021.
- VIII. General Discussion/Executive Session (if necessary)- No Executive Session needed.
- VIV. Adjournment-Mary moved that the meeting be adjourned at 7:51pm. Charlie seconded.

The next board meeting is scheduled for Tuesday, February 9, 2021