

Briarbend Community Improvement Association

Minutes January 17, 2017

Leigh Adkins home 7802 Burgoyne

- I. Call to Order- The meeting was called to order, at 6:45pm by Robbie Guinn, President. Members present: Robbie Guinn, Charlie Stoddard, Mary Spiller, Jennifer Mire, Chad Roberts, Casey Koehler, Rene Garza, Leigh Adkins, Larry Stanton.
- II. Introduction of Visitors
 - A) Comments from visitors/public. There were no visitors present and no discussion from visitors.
- III. Reading Minutes of Preceding Meeting- The Minutes from the November 15, 2016 Board Meeting had been sent electronically prior to the meeting. The Board members reviewed the Minutes and there were two corrections that were made. Charlie made motion to accept the minutes as corrected and Rene seconded . The motion passed and the Minutes will be posted on the Briarbend website.
- IV. Reports of Committees:
 - A) Vice President –A form letter will be sent to homeowners concerning the next election of board members. The letter needs to go out very soon for request for nominations. The election will take place at the March 14th Semi-Annual meeting. Robbie will send the information to Larry.
 - B) Secretary- Mary Spiller- no report at this time. Minutes will be sent following the meeting.
 - C) Treasurer- Separate sheet . Financial on separate Sheet. \$ 8612.65 surplus
 1. Past Due dues –One homeowner has paid. Four are still delinquent. We came in under budget for 2016. Jennifer will turn in receipts for Christmas lights, and Yard of the Year. Eighty seven homeowners have paid 2017 dues. Insurance payment \$2025.00 is Due now. Robbie will sign the check tonight.
 2. Income Tax Filing- 2013 is still open.
 3. Audit- Rene has spoken to Stan Polak, who prepared the 2014-15 Taxes.
 4. NextDoor Briarbend- a new app we can all join to get notifications about information in our area. The link is https://briarbendtx.nextdoor.com/news_feed/ . This free

App gives updated information about news in our area. Also Pawboost.com can be used for homeowners who have lost a pet.

D) Security- Chad Roberts - Patrol Car- Car had so many problems it was not worth buying it. Chad is looking at another car with 70,000 miles, light rack, and new paint job. New transmission. \$10,000 is being asked. Warranty on work done on it. This car is out of our price range at present. We had budgeted \$5000 for it. If we purchase a car it would be used to patrol Charnwood also. They are contributing to our security patrol. With the light bar and security designation on the side, Jennifer motioned to buy \$10,000 car. Rene seconded, all were in favor, the motion passed.

E) Superneighborhood- Rene Garza – attended the meeting on Monday, Jan. 9, 2017. It was an informational meeting. Barbara Kelly presided. Three city council districts in this superneighborhood . Grady Middle School is now Tanglewood Middle School. SuperBowl traffic in this area. No police will be on vacation during the Super Bowl. Each City Council member has budget of \$750,000. Testing of City water in our area shows Chromium 6 in our water supply. Jennifer Jackson says this is not something to worry about. Next meeting of the Superneighborhood will be Monday April 10th.

F) ACC- Jennifer Jackson- 7911 Burgoyne , new construction. Home is for sale.

G) Beautification- Jennifer Mire- There is a new App from the iTunes App Store called NextDoorapp The- Police and Library send out notifications of interest in your area. It is a free app. See previous discussion.

1. Yard of the Month - Yard of the Year - Report on separate page.

November.- The Bouchers at 7910 Meadow Lake. December, the Summervilles at 7806 Chevy Chase. January , the Nicholsons at 7922 Burgoyne. Christmas Light Contest-First Place The Stantons, 7802 Ella Lee Lane, 2nd place the Lionbergers at 7807 Overbrook, 3rd Place, The Michael Johnsons at 7806 Lane Locke Lane. Christmas Coffee Ladies Party on Dec. 17th was a big success. Discussion of Fireworks at the apartments on New Years Eve. The Police were called. Entrance areas will be developed and landscapd. Jennifer will make a RFP on planting on the Valero side and on the McDonalds side. Jennifer will get proposals from several companies. She will also contact the McDonalds about reimbursing them for water

H) Social- Kasey Koehler- thanks for having the Christmas coffee. Spring Fling is coming up in April.

I) Legal -Charlie Stoddard reports that one homeowner has paid. Four still have not paid. The question is, do we have our attorneys file a lien on these homes. Motion to do this ? Mary Spiller made a motion to proceed with legal action, Jennifer Jackson seconded. We will wait until Jan. 31st, and then will call the lawyers to file the liens.

V. Old Business - Speed Cushions- the City is not going to fix our SC, and will not install another one on Burgoyne. Robbie will contact a private contractor who can do this.

VI. New Business- None.

A) 7911 Burgoyne construction- they put in the AC unit today.

VII. General Discussion/Executive Session (if necessary)- no Exec. Session needed.

February 15, 2017 Meeting will be at Larry Stanton's home. This will be on a Wednesday.

VIII. Adjournment- Larry Stanton motioned to adjourn, Jennifer Mire seconded. Adjourned at 7:55pm

Submitted - Mary Spiller- Secretary

1/19//17

Historical Budget - 2016
1/1/2016 through 12/31/2016 Using 2016 Budget

1/17/2017

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Category	Actual	2016 Budget	Difference
INCOME	124,119.04	63,730.00	60,389.04
2016 Dues	59,400.00	61,650.00	-2,250.00
Fines	175.00	1,000.00	-825.00
Interest	94.04	180.00	-85.96
Other Interest	94.04	0.00	94.04
Refinance Fee	200.00	200.00	0.00
Transfer Fee	800.00	700.00	100.00
EXPENSES	115,506.39	58,441.00	-57,065.39
Occup, Rent, Utilities, Maintenance	22,639.46	22,136.00	-503.46
Garbage Expense	32,503.46	32,000.00	-503.46
Garbage Reimbursement	-9,864.00	-9,864.00	0.00
Other Expense	5,348.39	9,560.00	4,211.61
Administrative Expenses	0.00	100.00	100.00
Bank Charge	61.60	60.00	-1.60
Other Bank Charge	61.60	60.00	-1.60
COMMUNITY SPIRIT	2,057.15	3,000.00	942.85
Christmas Light Contest	0.00	250.00	250.00
Halloween Party	1,711.38	1,500.00	-211.38
Spring Party	95.77	1,000.00	904.23
Yard of the Year	250.00	250.00	0.00
Insurance	0.00	2,000.00	2,000.00
Meeting Expense	1,879.64	2,200.00	320.36
MISC	0.00	100.00	100.00
Mosquito Spray	1,350.00	2,000.00	650.00
Website	0.00	100.00	100.00
Postage	4.54	0.00	-4.54
Printing, Publication, Postage, Shipping	1,033.00	425.00	-608.00
Directory	768.30	0.00	-768.30
Election Expenses	121.90	200.00	78.10
Newsletter	0.00	100.00	100.00
OFF,POST,PRINT	2.80	125.00	122.20
Other Printing, Publication, Postage, Shipping	140.00	0.00	-140.00
Professional Fees	535.00	3,400.00	2,865.00
Professional Fees-Audit	400.00	400.00	0.00
Professional Fees-Legal Fees	135.00	3,000.00	2,865.00
Other Professional Fees-Legal Fees	135.00	0.00	-135.00
Professional Fees, Independent Contracto	20,696.00	21,120.00	424.00
Security	20,696.00	21,120.00	424.00
8000 Woodway	-288.00	0.00	288.00
Charnwood	-3,936.00	0.00	3,936.00
Other Security	24,920.00	0.00	-24,920.00
Salaries, other compensations	1,800.00	1,800.00	0.00
Treasurer Fee	1,800.00	1,800.00	0.00
Net Difference:	8,612.65	5,289.00	3,323.65

YTD Income/Expense Annual - 2016
1/1/2016 through 12/31/2016

1/17/2017

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Category	1/1/2016- 12/31/2016
INCOME	
2016 Dues	59,400.00
2017 Dues	0.00
Fines	175.00
Interest	94.04
Refinance Fee	200.00
Transfer Fee	800.00
TOTAL INCOME	60,669.04
EXPENSES	
Uncategorized	0.00
Occup, Rent, Utilities, Maintenance	22,639.46
Other Expense	5,348.39
Postage	4.54
Printing, Publication, Postage, Shipping	1,033.00
Professional Fees	535.00
Professional Fees, Independent Contracto	20,696.00
Salaries, other compensations	1,800.00
TOTAL EXPENSES	52,056.39
OVERALL TOTAL	8,612.65

YTD Balance Sheet - As of 12/31/2016

1/17/2017

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Account	12/31/2016 Balance
Bank Accounts	
Capital One Money Mkt	76,684.41
Checking - Capital One	2,039.50
Frost Checking XX1563	127.01
Frost Money Mkt XX0931	67,637.25
TOTAL Bank Accounts	146,488.17
Asset Accounts	
Accts Rec-City	15,618.00
TOTAL Asset Accounts	15,618.00
Liability Accounts	
Deferred Revenue - Next Year Dues	-18,900.00
Restricted Funds - Briarbend Park	-6,147.32
TOTAL Liability Accounts	-25,047.32
OVERALL TOTAL	137,058.85