

**Briarbend Community Improvement Association**

**Minutes August 9, 2016**

**7914 Meadow Lake Lane – Robbie Guinn’s home**

- I. Call to Order- The meeting was called to order at 7:04 pm, by Robbie Guinn, President. Members present: Robbie Guinn, Charlie Stoddard, Mary Spiller, Jennifer Mire, Chad Roberts, Casey Koehler, Rene Garza, Leigh Adkins, Larry Stanton.
- II. Introduction of Visitors
  - A) Comments from visitors/public. There were no visitors present and no discussion from visitors.
- III. Reading Minutes of Preceding Meeting- The Minutes from the June 14<sup>th</sup> Board Meeting had been sent electronically prior to the meeting. The Board members reviewed the Minutes and there was no discussion. Chad Roberts made a motion to accept the Minutes. Charlie Stoddard seconded the motion. The motion passed and the Minutes will be posted on the Briarbend website.
- IV. Reports of Committees
  - A) Vice President – Larry Stanton- kudos to Mayor Turner for Fountain View Project, declining to put it on the City Council Agenda.
  - B) Secretary- Mary Spiller- no report at this time.
  - C) Treasurer- Separate sheet .
    1. Past Due dues – Five homeowners still delinquent. Charlie Stoddard will send letters from Legal to address this issue.
    2. Income Tax Filing-Leigh has Adobe file of return from prior years. Rene Garza’s partner will review 2012 thru 2015., and prepare all three tax returns.
    3. Audit- Leigh, Rene Garza, Tom Ehardt, and Steve Springnetter worked on the Audit at end of July. 2014 and 2015 audits are fine. The Tax Return from 2013 needs review because he took over as Treasurer in middle of the year. They are looking at a new system of reporting and reviewing the yearly audit. Rene will certify 2014 and 2015, and 2013 will be reviewed and cleaned up.
  - D) Security- Chad Roberts reports that Charnwood is now in for Security. The Woodway Townhomes sent their check for security. We do not need to increase spending for Security since Charnwood and the WW Townhomes have joined. We have 80 hours a month at present. Twenty days of coverage for 30 day month. Security Car \$4000. Plus maintainence. Insurance? Do we need a legal opinion on need for liability. We have policy (\$1900/year). Charlie will get a legal written opinion from Sarah Vultaggio our legal contact.

. Robbie reported that we have to propose at 2017 Budget at the Semi-Annual Meeting on Sept. 13.

\*\*\*\*\*Budget Discussion- No reason at present to increase Annual Dues. \$120,000 in reserve. We will increase Meeting Expense by, from \$1175 to \$2000. Move to Treasurer.

1. Patrol Car- see previous discussion

E) Superneighborhood- Aug. Meeting has been cancelled. Barbara Jean Kelly called to report to Rene Garza.

F) ACC- Jennifer Jackson- 7807 Chevy Chase addition has been approved. Additon to 7806 Piping Rock approved. House on Burgoyne (Tressa White's home) Additon in back.Plans submitted and approved.

7911 Burgoyne , new construction. Changed color pallet. From green to off white. No progress for a month. Need to have digilence toward completion of the project. They have not paid annual dues. Jennifer called Royal Imaging about getting electronic copy of plans.

G) Beautification- Jennifer Mire reported July YOM, Suanne McClean, August YOM- McCoin's. New Neighbor gift to new buyer of Ella Lee home. Park and Clean Up date. None for right now. Wait till weather is cooler. Fence at end of Overbrook, a slat of the fence is broken. Owner needs to take care of it. There is a new App from the iTunes App Store called NextDoorapp The- Police and Library send out notifications of interest in your area. It is a free app.

1. Yard of the Month - Yard of the Year

H) Social- Kasey Koehler. Fall Fling. Frozen Bliss \$460. Extreme Climbing. Aug. 21, 2-4pm. Need a slip and slide.

1. August 21 social event. Fall Fling.

I) Legal - Charlie No Report.

V. Old Business

A) HHA Fountainview Project- has been rejected by Mayor Turner.

VI. New Business

A) 7911 Burgoyne construction- see previous notes

B) September Community Meeting- Budget presented- Leigh will present proposed Budget

VII. General Discussion/Executive Session (if necessary)- no Exec. Session needed.

October Meeting is October 11<sup>th</sup> at Jennifer Jackson's home 2419 Stoney Brook.

Nov. meeting at Rene Garza's, co host at Casey Sherlock It will be Nov. 15. Election night was scheduled, but moved to Nov. 15th

VIII. Adjournment motion- J. Mire, seconded Larry Stanton Adjourned at 8:35pm

Submitted 10/8/16- Mary Spiller- Secretary