

Briarbend Community Improvement Association

Board Minutes June 14, 2016

7902 Chevy Chase – Mary Spiller’s house

I. Call to Order- Robbie Guinn, President, called the meeting to order at 7: 03 pm.

Members present: Mary Spiller, Robbie Guinn, Charlie Stoddard, Chad Roberts, Larry Stanton, Rene Garza, Jennifer Mire, Jennifer Jackson, Casey Koehler.

II. Introduction of Visitors

A) Comments from visitors/public No Visitors- No Comment

III. Reading Minutes of Preceding Meeting- The Minutes from the May 10, 2016 Board Meeting were sent electronically, reviewed by the Board. Larry Stanton moved that the Minutes be approved as read, Charlie Stoddard seconded. The Minutes were approved and will be posted on the Briarbend website.

IV. Reports of Committees

A) Vice President – Larry Stanton-

1. Directory- The new Directory has been distributed. There are 40 extras left for new neighbors. No other report at this time.

B) Secretary- Mary Spiller-Gebhardt- no report at this time

C) Treasurer- See four attachments for Budget. Previous contractor for garbage, Waste Management, what we paid does not match with what they billed. We have asked for invoices, no response. We will contact Greg Travis.

1. Past Due dues –Five residents have not paid their dues.

2. Income Tax Filing-Leigh will meet with Rene Garza’s accountant and is resolving the Tax Returns 2013-15.

3. Audit- Rene Garza has two residents who will review the Audit the financial records. We need two signatures for each check written. Those that can sign are the President, Vice-President and Treasurer. We are supposed to get a Fiduciary Bond. The Audit needs to cover all of our accounts. Leigh will give Rene a copy of the last Accountant’s Audit, as an example to follow. Last Audit was in 2012. Rene will Audit for 2013, 2014, 2015. Rene hopes to have the Audit by July 9, 2016.

D) Security- At the meeting, residents brought up the idea of purchasing an old police car.

1. Patrol Car- We can purchase it for \$5,000. It has 117,000 miles. What is the maintenance on it? Jeff Fondon says their cars cost \$6,700 /yr. for maintenance. Our cost will be about \$1600. Chad has been meeting with other HOA's to join us with Security Patrol. \$12/house for 40 hrs. /week for Security Patrol of this area. We have 53 hours /month right now. 461 houses in this area that will be included in this Patrol. If Briarbend paid for the car, the other groups will need to add to the purchase. Motion by Jennifer Jackson to increase the hours and add Charnwood and 8000 Woodway Associates, increased proportionally based on their contribution. Larry Stanton seconded. The Board passed the motion.

E) Superneighborhood- Barbara Kelly in charge of Superneighborhood. Next meeting in August. Rene Garza will send out info about the next meeting.

F) ACC- Jennifer Jackson- Jennifer needs to digitize the plans. Leigh will suggest someone to do this. Leigh has access to our provider to store all of the plans. Discussion of process of providing approval of plans, and variances.

G) Beautification- Jennifer Mire discussed article about Garden Oaks deed restrictions.

1. Yard of the Month - Yard of the Year- April- The Smiths on Overbrook. May- Jim Homco on Stoney Brook. June – The Moore's on Wickersham. We will send print copies to Cornelius. Future Ideas. See Jennifer's notes. She will send notes for Newsletter.

H) Social- Casey- Spring Fling rained out. Fall Fling Social on Aug. 21- Save the Date. \$960 set aside for this event.

I) Legal- Letter to the Red Car on Stoney Brook. Red car repaired and is back.

V. Old Business

A. HHA Fountainview Project- Robbie has the Environmental Review Report on the City of Houston NEPA Compliance. Nat. Environ. Policy Act. The City did not Scope the Project.

VI. New Business

A. Meeting dates for the next term- Meeting dates for June 2016 thru May 2017 are as follows: July- no meeting, August 9th, September 13th (Semi-Annual Meeting at Molinas), October 11th, November 15th, December (No Meeting), January 9,2017, February 13th, March 13th (Semi-Annual Meeting at Molinas), April 10th, and May 8th.

B. Speed cushion maintenance on Burgoyne- we can move it if we get an approved contractor.

VII. General Discussion/Executive Session (if necessary)- No Executive Session .

VIII. Adjournment Mary Spiller moved that the meeting be adjourned, Chad Roberts seconded. The meeting was adjourned at 9:02pm