

Briarbend Community Improvement Association

Board Minutes

November 10, 2015

I. **Call to Order**- Robbie Guinn called the meeting to order at 7:02p.m

Present: Mary Spiller-Gebhardt, Jessica Strehlow, Leigh Adkins, Ben Hunter, Charlie Stoddard, Robbie Guinn, Larry Stanton, Bill Maddock, Chad Roberts, Leigh Adkins

II. **Introduction of Visitors**-no visitors present

A) **Comments from visitors/public**- none

III. **Reading Minutes of Preceding Meeting**- Minutes were sent out electronically, reviewed by the Board, and approved. Motion to approve made by Chad Roberts and seconded by Charlie Stoddard. The minutes were approved and will be posted on the Briarbend website.

IV. **Reports of Committees**

A) Vice President- Vacant to be addressed later

1. Directory-

B) Secretary- Mary Spiller- No Report

C) Treasurer- Leigh Atkins-Discussion of Insurance policy to cover Board of Directors, for BCIA. Can we get a representative to come and explain what it covers and what it excludes. It is a national company. Jessica will have her husband review the policy and its regulations. It needs to be addressed before 12/15/15. She will report back to the Board.

1. Financials- Budget Only one outstanding Invoice is from Halloween Party, for the DJ, BeetleJuice The check was for \$225. We paid the whole bill instead of the deposit. We overpaid, the agent will send the refund back to the neighborhood box. Leigh will check the box. Question from Larry Stanton, does Board pay for legal fees for variance questions. We are under Budget for legal fees. The person requesting the Variance has to absorb the legal fees. Gonzalez variance plan, it has been approved.

2. Banking- Leigh sent a separate Budget for the year, via e-mail. – See Lee's email about taxes being paid on a cash basis. Leigh will meet with Charlie Stoddard about us not having tax liability, but we need to file. Last filing was 2012. Robbie suggested that we hire someone to handle our specific situation, due the audit, and clean it up. Leigh will talk to Michael Bancroft about how to go about cleaning this up. Problem with late fees with one homeowner, any errors they should be in favor of homeowner. Penalty and interest needs to be stopped when paid. Leigh- Accountant's Review, has not been done since 2012. We will have him do 2013-2015. Leigh will talk to him about filing taxes.

D) Security- Chad Roberts- talked to Charnwood, we are trying to get the townhomes and Charnwood to go in together with a Security Patrol. We might be able to double our time of service if we can get the whole area

on the same system. Seal wants a 40 hour patrol each week but the expense is great. We will check into this. It would help if we could work with Charnwood and the Townhomes to support security for this whole area.

1.

2. Contract Renewal- upon review

E) Superneighborhood- Ben Hunter- Attended meeting yesterday. Oliver Pennington, last meeting while in office. Speed bumps \$3-4,000, will be funded. It is the neighborhood's responsibility for funding the repair of bumps. Oliver said he would see that the funding would be in place. Greg Travis is taking Oliver Pennington's Office following the recent election. Robbie says that we need to find out who is going to repair the cushions, who is the contractor. The neighborhood is responsible for hiring the contractor to replace the cushions. Speed limit is not posted. Ben said that at the SN Meeting, speaker on dispute resolution, they will arbitrate it for free. See brochure. There have been problems with packages delivered to front door and stolen. There should be increased awareness for safety at this time of the year with trespassers. Grocery baskets littering streets. Taken to recycle locations and owner called. There are many Pan handlers at intersections. To get rid of them- just don't give them money.

F) ACC- Bill Maddock- Bill Maddock.

1. Application for 7911 Burgoyne Frontier Builders- Acc Signed off of plans for the house.

Approved but did not like the color of the tiles(exterior of home needs to be harmonious with the neighborhood.) Bill suggested that it be reviewed or tabled to the ACC. Robbie said, it is difficult to legislate bad taste. Bill is asking the ACC to provide confirmation that it is in taste with the neighborhood . This is a Spec house. Robbie, all kinds of diversity in the neighborhood now. Bill feels we are going to a more eclectic view of construction. Chad says this is masonry in a harmonious view of construction, Robbie... Let the ACC review and clarify if this is harmonious with the neighborhood. The review date is ?.

Bill: Homeowner Survey: See handout. House on Burgoyne might be higher than two stories, may be 2.5 high. See survey. Thirteen Questions on survey reviewed. There is no process yet, What the objectives are, and how to proceed. What are issues that the Board does not have approval over. What needs a variance. Larry...what are our five priorities for what is forthcoming for our neighborhood.

G) Beautification- JP Hutcheson- Not present. No report. Sign at the Odoms for two months. No present for several months. Robbie will call JP and ask if he is still active.

1. Yard of the Month at the Odoms for 2 month.

2. Yard of the Year Award- No discussion

H) Social- Jessica Strehlow- Halloween Party,-Best Party of the Year! Great Success!

1. Big Screen Movie on Chevy Chase proposed for Nov. 20, 2015, Jessica looking into it.

2. Chili Cook-off-No plans yet.

I) Legal- Charlie Stoddard- Nothing new

V. Old Business

A) Deed restriction Amendments- B

1. ACC Apointment-
2. Restrictions not eligible for a variance

VI. New Business

A) Election of replacement officers - Elect a new Vice president- Larry Stanton was elected.

B) Speed Cushion Issue – See discussion above

C) Vice President- duties Semi-Annual Meeting and Directory. And Voting. Mary moved it be accepted and Ben seconded.

C) What are issues that need to be replaced on deed restrictions for roofs. Etc. Guildelines for roofing materials that need to be updated. The Board will review the issues and respond and recommendations will be tabulated and reviewed. Some of this can be done by email.

VII. General Discussion- People putting trash put on curb too early. The Board will send a newsletter request that all trash is put out the **night before** trash pick up.

New Issue-How to get homeowners to get a complete list of homeowners and hire a firm to get every one's information for the Directory. Larry will contact Lauren to get this done. If it is reasonable, the Board agrees to pay for this.

VIII. Adjournment-Robbie adjourned the meeting at 8:54pm.

Submitted 11/11/15

Mary Spiller-Gebhardt

Secretary